

Minutes - MGPDOA Board Meeting Thursday, August 31, 2017

Guttek Residence

Opening: Meeting called to order 7:15PM

- In attendance: Colin Lang, Cathy Guttek, Don Lowrie, Frank Machovec, Heather Hartry, Cathy Kelly, Sharon Wiens, Bev Shafirka, Bryan Bishop
- Regrets: Susan Paul, Peter Bohonos, Kathy Boyanisky, Michelle Lagadi
- Meeting chaired by Colin Lang.
- Frank Machovec volunteered to take the minutes.

Previous meetings Minutes Approval

Don Lowrie made a motion, seconded by Bishop, to approve the minutes of the June 26 meeting. Motion carried.

Business Arising from Previous Minutes

Bryan Bishop reported that he was unable to arrange a meeting with Ryan Davies to discuss marketing issues. Bryan will attempt to re-establish contact (action: Bishop).

President's Report:

Colin Lang reported on the following:

A burdock cleanup was recently conducted by volunteers.

Follow up was done by Colin regarding recent "un-documented" PetValu and puppy enclosure dog training events. It was also noted that the concerns of councilor Mayes about unauthorized park usage have been addressed to his satisfaction.

Colin will follow up regarding possible funding for the bulletin board plans (action: Lang)

With respect to poop bag dispensers, it was moved by Machovec, seconded by Lowrie, that MGPDOA purchase poop bag dispensers. Motion carried (action: Lang). Don Lowrie will circulate price quotations for the dispensers and bags (action: Lowrie).

With respect to the vacant marketing position, it was moved by Hartry, seconded by Shafirka, that Bryan Bishop be appointed as the marketing officer. Motion carried.

Vice President's Report:

Sharon Wiens reported that her daughter had not been able to work on the database modernization project due to unanticipated obligations. She hopes to return to the project as time permits.

Secretary's report—N/A

Treasurer's Report: Cathy Guttek

Cathy Guttek presented a financial report reflecting a current balance of \$5755. It was moved by Guttek, seconded by Wiens, that the report be accepted. Motion carried.

Marketing Report: N/A

Membership Report: N/A

Events Report:

Heather Hartry initiated discussion about plans for a Fall Barbecue.

- It was agreed that the BBQ be scheduled for October 14 from 10AM to 2PM with October 15 as a rain date.
- Cathy Guttek and Heather Hartry will coordinate prizes and planning with the expectation that other members will assist as required (action: Hartry, Guttek, board members).
- We will have silent auction prizes and a 50/50 draw at the event.
- Frank Machovec will obtain permits for raffle/50/50 draw and park usage (action: Machovec).
- Bryan Bishop will approach rescue groups and other parties to see if they want to attend the event (action: Bishop).
- General discussion took place about strategies for promoting and conducting the event.

Bylaws and Guidelines:

Bev Shafirka led discussion about issues related to changes to the bylaws and guidelines. Further face-to-face meetings will be needed to finalize documents for ratification at the AGM (action: Shafirka, board members). General discussion was based on the “MGPDOA Board Decisions” document previously circulated. Because of the complexity of some items. It was agreed that some topics will be addressed in future email solicitations for comment (specifically items 12, 13, 14, 15, 16 on the Board Decisions document).

Some issues were resolved by consensus or formal motion:

- Officers should review and comment on their respective job descriptions,
- Memberships commence immediately upon payment of fee. Each fee payment conveys one vote. Further issues regarding family or household memberships may require clarification. Anyone in attendance at the AGM may speak, but only paid-up members can vote.
- In general, the secretary should be the custodian of organizational records. Clarification is required regarding financial and membership records.
- It was agreed that the word “gift” should be used instead of “honorarium.”
- The references to the “registrar” require clarification.

- The principle of setting 30 minutes as the waiting time for establishment of quorum at meetings is to be retained.
- The president, vice president or any two board members (item 10) may call a meeting.
- The AGM must be held within 90 days of the end of the fiscal year (item 10)
- Quorum (item 11) for board meetings should be 60% of total board membership.
- Reasons for calling an SGM (special general meeting) and references to special resolutions require clarification.
- In the event of dissolution of the association (item 17), a 2/3 vote is acceptable. If the association is to be dissolved, the pay-out of assets to an appropriate organization should be determined by majority vote of those present at the AGM or SGM.
- Lively discussion took place regarding the limit for board expenses (item 18). It was moved by Machovec, not seconded, that the \$500 spending limit be removed altogether. Motion failed. It was moved by Guttek, seconded by Bishop, that the spending limit (for expenses without prior approval by the general membership) be 50% of available funds up to \$2,000. Motion carried.

New Business:

Bryan Bishop reported that Jeff from Aardvark Pets has offered to donate some chairs from the old stadium. The board agreed that Bryan should get the chairs for possible use at the park (action: Bishop)

Adjournment

The meeting adjourned at 9:55PM

Frank Machovec

September 2, 2017