

January 11, 2017

Minutes MGCPOA Meeting January 11, 2017

Greendell Community Club

Winnipeg, MB

Opening: Meeting called to order 7:10PM

- In attendance: Don Rose, Tiffany Dancho, Cathy Guttek, Kathy Boyanisky, Bev Shafirka, Don Lowrie, Ryan Davies, Heather Hartry, Cathy Kelly
- Regrets: Frank Machovec, Michelle Lagadi, Susan Paul, Sharon Wiens, Peter Bohonos

Future meeting schedule:

Wednesdays - February 8th, March 8th, April 12th, May 10th

Location: TBA

No formal agenda had been prepared

Minutes: Minutes from the November 10, 2016 meeting had been sent out earlier. Cathy G "accept"; Bev "second" - carried.

Business Arising from Minutes: None

Meeting commenced with each member present introducing themselves and their current position.

Don R handed out an attendance sheet to the Secretary and attendance was taken. He also provided an Organization Tree of Responsibilities with titles as a step towards filling in the details of each member's duties over the next few meetings.

Treasurer Report:

Cathy G provided an update. Renewal notice from Canada Post for POBox was received. MGCPOA MGCPOA agreed to continue covering the \$163/year renewal to keep mail separate and contained under.

Bank account current balance is \$6511.43 - Credit union requires 3 signing authority options (Treasurer, Pres, VP) with 2 signing off on cheques. Cathy G had the President, V President and Secretary sign to allow the change in titles to be provided to the Credit Union and arrange to attend CUnion to complete that process.

Currently have 2 outstanding bills to pay - Roz - for printing, and Don R for the room rental for tonight's meeting.

Heather "accepts", Kathy B "seconds" - carried.

New Business:

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1. **WinDog** requested representatives from the MGCPOA . Tiffany volunteered to attend with Don R agreeing to attend the first meeting (meeting date - January 16, 2017 at 6:30PM St Boniface Library). **Tiffany to report back.** Colin Lang will also attend to present the WinDog Treasurer report from 2016.
2. **City of Winnipeg (Jessica Mutimer) has requested information from the MGCPOA** as to how many people participated in the park clean-up (time in the park) for insurance reasons. **Don R to review and report back at our next meeting.**
3. Bev spoke on the Project to create/update the MGPDOA Policies and Procedures manual. She has done some work on scoping out the project and recommends a committee be struck to work on and complete the project (approx. 6 months) - **Heather, Tiffany and Bev volunteered to work on this project.** Bev agreed to send out table of contents that she has drafted and report back to committee on progress.
4. Newsletter - was suggested by Don L as a way to communicate and update what is happening at the Park and with the MGCPOA. Tiffany voted in favor - and all voted yes. This needs to be scoped out further.
5. Facebook - Bev handles this social media account - have recently had complaints/ comments come up on our Facebook account and we need a process to deal with these. Ryan volunteered to take this on - to control feedback - mediate if necessary and control status and decide whether a reply or action is necessary; develop standard statement to be able to deal with/reply to complaints. Bev will arrange for him to have access to Facebook to do so. Cathy G provided a motion to accept Ryan to take this on - Ryan accepted - all voted in favor.
6. Ryan volunteered to be the contact/liaison with the City of Wpg - he has experience and knows the players - he will support the Pres and VP. All voted in favor.
7. Ryan - as the Marketing rep - is interested in exploring if we can get sponsors who are interested in advertising/marketing - into the Park - need to determine ways and areas of marketing exposure - are there restrictions? Needs further follow up.

Other Discussions:

1. Bev suggested we need a project list of all the ideas to prioritize. In the past, the MGCPOA has had lists but they often were overwhelming with little detail scoped out.
2. Cathy G indicated grants/funds are available - which we should try to tap into before fundraising.
3. Bev pointed out the merits of fundraising - brings community together, promotes buy-in, ownership and increases participation.
4. Don R wanted to add the parking lot issue - needs to be larger - what about a porta-potty?
5. Ryan provided information on grant access through the City - he has lots of experience and indicates any grant application must include: a defined project, proper costing, request for tenders, have community involvement and investment.

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6. Heather noted that MGCPOA has a very good relationship with the City Counsellors - our Park is in both Janice Lukes and Brian Mayes area.
7. Cathy G suggested we need to - as a group - come up with 1 or 2 projects to work on and noted Colin was working on the Bulletin Board project (to get a bigger and more efficient BB for the Park)
8. Cathy K noted that the B Board has to meet very specific city regulations.
9. Ryan had an idea to get Tim's to donate a bunch of \$2 Tims' Cards to use to promote good behavior at the Park - we could hand them out to users who pick up their own dog poop to promote good behavior. "Catch people doing the right thing". Ryan will look into getting gift cards.

For next meeting:

We agreed to each come to the next meeting prepared to share our ideas on projects - each idea is to be presented and include detail, some research, budget (if necessary) - so that this is already scoped out somewhat before we can "vote" on it.

Updates from:

Bev - MGPDOA Policies and Procedures manual - update.

Ryan - Tim's cards to reward good behavior idea - update.

Tiffany - WinDog update

Outstanding Issues:

- Facebook
- Meeting locations
- Newsletter
- Defining Meeting format

Mailing Addresses of Board:

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