

## Minutes MGCPOA Meeting January 11, 2016

### Greendell Community Club

### Winnipeg, MB

**Opening:** Meeting called to order 7:10PM

- In attendance: Don Rose, Tiffany Danko, Cathy Guttek, Kathy Boyanisky, Bev Shafrika, Don Lowrie, Ryan Davies, Heather Hartry, Cathy Kelly
- Regrets: Frank Machovec, Michelle Lagadi, Susan Paul, Sharon Wiens, Peter Bohonos

#### **Future meeting schedule:**

Wednesdays - February 8<sup>th</sup>, March 8<sup>th</sup>, April 12<sup>th</sup>, May 10<sup>th</sup>

Location: TBA

No formal agenda had been prepared

**Minutes:** Minutes from the November 10, 2016 meeting had been sent out earlier. Cathy G "accept"; Bev "second" - carried.

**Business Arising from Minutes:** None

**Meeting commenced with each member present introducing themselves and their current position.**

Don handed out an attendance sheet to the Secretary and attendance was taken. He also provided an Organization Tree of Responsibilities with titles as a step towards filling in the details of each member's duties over the next few meetings.

#### **Treasurer Report:**

Cathy G provided an update. Renewal notice from Canada Post for POBox was received. Committee agreed to continue covering the \$163/year renewal to keep mail separate and contained under Association.

Bank account current balance is \$6511.43 - Credit union requires 3 signing authority options (Treasurer, Pres, VP) with 2 signing off on cheques. Cathy G had the President, V President and Secretary sign to allow the change in titles to be provided to the Credit Union and arrange to attend CUnion to complete that process.

Currently have 2 outstanding bills to pay - Roz - for printing, and Don for the room rental for tonight's meeting.

Heather "accepts", Kathy "seconds" - carried.

#### **New Business:**

1. **WinDog** requested representatives from the Association. Tiffany volunteered to attend with Don agreeing to attend the first meeting (meeting date - January 16, 2017 at 6:30PM St Boniface Library). **Tiffany to report back.** Colin Lang will also attend to present the WinDog Treasurer report from 2016.
2. **City of Winnipeg (Jessica Mutimer) has requested information from the Association** as to how many people participated in the park clean-up (time in the park) for insurance reasons. **Don to review and report back at our next meeting.**
3. Bev spoke on the Project to create/update the By-Law and Procedures Manual. She has done some work on scoping out the project and recommends a committee be struck to work on and complete the project (approx. 6 months) - **Heather, Tiffany and Bev volunteered to work on this project.** Bev agreed to send out table of contents that she has drafted and report back to committee on progress.
4. Newsletter - was suggested by Don L as a way to communicate and update what is happening at the Park and with the Association. Tiffany voted in favour - and all voted yes. This needs to be scoped out further.
5. Facebook - Bev manages this social media account - have recently had complaints/ comments come up on our Facebook account and we need a process to deal with these. Ryan volunteered to take this on - to control feedback - mediate if necessary and control status and decide whether a reply or action is necessary; develop standard statement to be able to deal with/reply to complaints. Bev will arrange for him to have access to Facebook to do so. Cathy G provided a motion to accept Ryan to take this on - Ryan accepted - all voted in favor.
6. Ryan volunteered to be the contact/liaison with the City of Wpg - he has experience and knows the players - he will support the Pres and VP. All voted in favor.
7. Ryan - as the Marketing rep - is interested in exploring if we can get sponsors who are interested in advertising/marketing - into the Park - need to determine ways and areas of marketing exposure - are there restrictions? Needs further follow up.

#### **Other Discussions:**

1. Bev suggested we need a project list of all the ideas to prioritize. In the past, the Association has had lists but they often were overwhelming with little detail scoped out.
2. Cathy G indicated grants/funds are available - which we should try to tap into before fundraising.
3. Bev pointed out the merits of fundraising - brings community together, promotes buy-in, ownership and increases participation.
4. Don wanted to add the parking lot issue - needs to be larger - what about a porta-potty?
5. Ryan provided information on grant access through the City - he has lots of experience and indicates any grant application must include: a defined project, proper costing, request for tenders, have community involvement and investment.
6. Heather noted that our Association has a very good relationship with the City Counsellors - our Park is in both Janice Lukes and Brian Mayes area.

7. Cathy G suggested we need to - as a group - come up with 1 or 2 projects to work on and noted Colin was working on the Bulletin Board project (to get a bigger and more efficient BB for the Park)
8. Cathy K noted that the B Board has to meet very specific city regulations.
9. Ryan had an idea to get Tim's to donate a bunch of \$2 Tims' Cards to use to promote good behavior at the Park - we could hand them out to users who pick up their own dog poop to promote good behavior. "Catch people doing the right thing". Ryan will look into getting gift cards.

**For next meeting:**

We agreed to each come to the next meeting prepared to share our ideas on projects - each idea is to be presented and include detail, some research, budget (if necessary) - so that this is already scoped out somewhat before we can "vote" on it.

**Updates from:**

Bev - on By-Law and Procedures manual project - outlining the scope.

Ryan - Tim's cards to reward good behavior.

Tiffany - WinDog update

**Outstanding Issues:**

- Facebook
- Meeting locations
- Newsletter
- Defining Meeting format

**Mailing Addresses of Board:**

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